

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
July 10, 2019**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the
Alexandria Township Municipal Offices and the Alexandria Township Website,
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:38 PM.

ROLL CALL:

PRESENT: Mayor Garay, Committeeman Pfefferle, Committeeman Kiernan, Township Attorney Dragan

ABSENT: None

FLAG SALUTE:

Mayor Garay led the flag salute.

TURNING LEAF CENTERS PRESENTATION:

Representatives from Turning Leaf Centers made a presentation to the Township Committee for considering support for the expansion of medical cannabis in Alexandria Township. The company is a New Jersey based company who would like to identify agricultural or commercially zoned land in the Township for cannabis cultivation. The company is looking for a minimum of three acres to have a 30,000 sq. ft. facility. Turning Leaf is looking to submit to the State of NJ a horizontal license as permits last year that were approved by the State were for vertical licenses. A vertical license is a culmination of dispensing, growing, and processing. With a horizontal license, the company can choose to perform only certain processes. Turning Leaf Centers is looking to only grow in Alexandria Township. The State of New Jersey will be issuing 24 licenses this year. Turning Leaf Centers recently received a license in Massachusetts. They have not grown anything yet but will be using cultivators from other states and those individuals will come to Alexandria Township to oversee the first crop. Turning Leaf Centers will have about 6-12 employees, would like to pull from local resources, and the management team are local. Turning Leaf Centers will be applying for 6 licenses. The license applications will be available on Monday July 15th and are due on August 20th.

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission (EC)

EC Member Doug Schmidt noted the following from their June Meeting:

- Discussion on the Penn East Pipeline
- Autumn Fest- Reaching out to sponsors/vendors
- Discussion on Park Barn and what the EC would like to see at the barn

Aging Coordinator Report:

Linda Harris noted the following:

- July 18th - there will be another meeting from 2-4 PM. Participants can play Bocce Ball or board games. Mayor Garay noted that one of the Bocce Ball courts has been refurbished.
- August 6th - Regular meeting at 10 AM
- August 7th - Book Club- Bring your favorite book to share
- The Bridge Club meets every other Tuesday

Finance Update/Comm. Pfefferle:

No report

DPW/Park & Rec-Comm. Kiernan:

Comm. Kiernan read the following report prepared by DPW Foreman Heiser:

June Report:

Roads

Asphalt on Woolf Rd. , Creek Rd., Myler Rd., Schaaf Rd., Balmoral and Mt. Salem Rd.

Catch Basins on Smoke Run and Emely roads. Smoke Run was asphalted.

Cut up downed trees on Creek Rd. (6/9)

Cleaned up loose gravel on the north end of the township. It was caused by heavy rains that washed the edges of the roads.

Picked up pieces of wood left from the tree trimmers around the township

Big trees were taken down on Creek Rd. Saturday 6/7

Put dirt berm on top of Rick Rd. at the end. Resident claims they were having water problems coming off of the road.

600 Sweethollow Rd. is having water problems from his neighbor's driveway washing out. (Being addressed this month)

Picked up steel grating to make a removable cover for the scour hole on Myler Rd.

Dirt Roads

Sweethollow and Shick Rds. had to be Graded several times due to heavy rain. The shoulders washed out and were almost impassable. Approximately 100 tons of stone had to be added to make it safe. Whitehall Rd. was not as bad. It just had to be touched up in spots. (Dates were 6/9, 6/19, 6/27)

Roadside Mowing

The first round of roadside mowing has been completed

Park

Mowing in the park (P/T 55.5 Hrs.) (11 Hrs. F/T)

Disc Golf Mowing (6 Hrs.)

Weed Whacking (2 Guys 14 Hrs.)

Park Garbage 6 Hrs.

Planted a Memorial Tree by the bocce and volleyball courts

It was a very wet month. Park was not mowed the third week of June due to the rain.

Repairs

Pick-up truck front end was repaired (ball joints, universal joints, hubs, Etc.)

Alternator on one of the single axle dump trucks was replaced (88)

Dump truck window crank broke. Literally trying to find an old file cabinet to try to make a piece to fix it so it works. Parts are obsolete.

Fitted our roadside spreader to a different truck to use for asphalt

Fixed hoses on the roadside mower and electrical problems to finish first round of mowing

TOWNSHIP ADMINISTRATOR REPORT:

- Working on personnel matters/employee evaluations
- Working with Statewide Insurance on cyber security matters
- Working on building security
- A fire occurred in the basement on July 3rd at 4:00 AM. The HVAC fan caught fire and sent smoke up through the vents of the municipal offices. The Municipal offices were closed on July 3rd to allow the smoke to leave the building. Repairs to the HVAC unit were made on July 4th. The ventilation for the HVAC units must be redone to accommodate the size of the unit. Estimates are being sought to correct the ventilation.

OLD BUSINESS:

- Penn East Update

No Update

- Barn Roof Discussion

A special meeting was held on Friday, July 5th. The Township Committee met with Structural Engineer Stanley J. Schrek of Van Cleef Engineering to tour the barn and determine its integrity as to placing a new roof on the barn. Structural Engineer Schrek noted that the barn structure can support a new roof. Mayor Garay noted that a plan for future uses of the barn need to be explored. The Township Committee would like to look into making the barn attractable to all residents and to generate revenue. Mayor Garay would like to form a Committee to explore these options. Resident Ed Matko asked if the roof could have solar placed on it. Mayor Garay indicated that solar panels on the roof would be too heavy but there are other roofing materials available that have solar in them. Comm. Pfefferle stated that the municipal office roof can sustain solar roof panels and that the building was positioned for that in mind. The Township would need to look into how much electricity is used to determine the amount of solar panels needed.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to authorize Mayor Garay to put together a group/subcommittee for the barn.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

- Auction of Township Properties

Title searches are in progress. Township Attorney Dragan will review the property list with Township Administrator/Clerk Bobrowski to make sure the property list is accurate.

- Bathroom Facilities at Municipal Park

Township Administrator/Clerk Bobrowski noted that the Park/Rec Commission does not want to have a bathroom facility built at the park. The Commission does not want to

have a bunch of buildings taking away from the openness of the park. A new porta john company is being used and another option in the future can be in the park barn.

- Ordinance 2019-004 To Provide For the Vacation of and Release of a Drainage and Utility Easement Located Upon B-9, L-10-**2nd Reading**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2019-004.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

As there were no public comments, Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close public comment for Ordinance 2019-004.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2019-004.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

AN ORDINANCE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO PROVIDE FOR THE VACATION AND RELEASE OF A DRAINAGE AND UTILITY EASEMENT LOCATED UPON BLOCK 9, LOT 10 IN THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

ORDINANCE 2019-04

WHEREAS, a certain drainage and utility easement, being 12' x 20' in area was conveyed by Harold J. Miller and Alice C. Miller ("Miller") on a portion of Block 9, Lot 10 on the official Tax Map of Alexandria Township to Innovative Construction, Inc., ("Developer") as set forth in a deed of easement dated October 8, 1986 and recorded in the Hunterdon County Clerk's Office on December 9, 1986 in Deed Book 975, Page 1072 (hereinafter "Drainage Easement"). The Drainage Easement was for the stated purpose of installing storm water drainage improvements in connection with a residential development along Rick Road known as Ascot Acres. According to the terms of the document, after the installation and acceptance of the afore-mentioned improvements in the municipal system, the Developer was to execute and deliver a written conveyance and transfer of the Drainage Easement to the Township of Alexandria; and

WHEREAS, it appears from a search of both the municipal and County records, that the Drainage Easement was never conveyed or otherwise transferred to the Township of Alexandria. Moreover, the Drainage Easement area lies within a culvert and is surrounded by a bridge maintenance easement under the jurisdiction of the County of Hunterdon "County"; and

WHEREAS, the County of Hunterdon has indicated that it is willing to take responsibility for the area encumbered by the Drainage Easement and the Township Engineer has reviewed the area in question and recommends that there is no reason for the Township to attempt to retain or acquire jurisdiction over same.

WHEREAS, the Township Committee agrees that since the area encumbered by the Drainage Easement lies in the County culvert, there is no public interest to be served by formally acquiring it now, especially since the County already has maintenance responsibility for the culvert;

NOW, THEREFORE BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, pursuant to the provisions of N.J.S.A. 40A: 12-5(d), N.J.S.A. 40:67-1 et seq. and any other applicable law: as follows:

SECTION ONE. The preambles recited above are made part of this ordinance as if fully set forth herein.

SECTION TWO. The Township hereby vacates, releases and extinguishes whatever interest the Township has in the 12' x 20' Drainage Easement conveyed by Harold J. Miller and Alice C. Miller ("Miller") on a portion of Block 9, Lot 10 on the official Tax Map of Alexandria Township to Innovative Construction, Inc., ("Developer") as set forth in a deed of easement dated October 8, 1986 and recorded in the Hunterdon County Clerk's Office on December 9, 1986 in Deed Book 975, Page 1072 . A copy of the recorded Drainage Easement shall be made available at the Township Clerk's Office for public inspection.

SECTION THREE. This Ordinance is not intended to release any rights the Township may have now or in the future in the public right-of-way known as Rick Road, which runs through a portion of the aforementioned easement area. Further, pursuant to N.J.S.A. 40:67-1, et seq., the rights of any and all public utilities and/or cable television/internet providers are hereby expressly reserved and excepted from this vacation.

SECTION FOUR. If required for title purposes, the Mayor, Township Administrator/Clerk and/or Township Attorney are hereby authorized to take all necessary steps to sign any other documentation deemed necessary to extinguish the Township's interest in the above-described Drainage Easement.

SECTION FIVE. Effective Date.
This ordinance shall take effect immediately upon final adoption and publication according to law, and upon the recording of a certified copy of this Ordinance in the Hunterdon County Clerk's office. The Clerk is also directed to give notice pursuant to N.J.S.A. 40: 49-6.

- Ordinance 2019-005 Amending Chapter 96 Entitled "Fees" of the Code of the Township of Alexandria, County of Hunterdon and State of New Jersey to Include Certain Fee Exemptions for Veterans and Emergency Services Volunteers-***2nd Reading***

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2019-005.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Quakertown Fire Company Chief Brad Patkochis thanked the Township Committee for providing these benefits to the Veterans and Emergency Services Volunteers who live and serve the Township. Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close public comment for Ordinance 2019-005.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2019-005.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

AN ORDINANCE AMENDING CHAPTER 96 ENTITLED "FEES" OF THE CODE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY TO INCLUDE CERTAIN FEE EXEMPTIONS FOR VETERANS AND EMERGENCY SERVICES VOLUNTEERS

ORDINANCE 2019-005

BE IT ORDAINED by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, that Chapter 96 of the Code of the Township of Alexandria entitled "Fees" is hereby amended to include the following new provisions to read as follows:

SECTION ONE. Chapter 96, "Fees"

Article III. Fee Exemptions for Active Volunteer Fire and Rescue Members who currently serve on Departments that cover Alexandria Township and for Military and Veterans who are Township Residents.

Sec. 96-3. Definitions.

For purposes of this Chapter, the following terms, phrases, words and their derivations shall have the meanings stated below:

ACTIVE VOLUNTEER MEMBER - A person who has been so designated by the governing body of any of the following emergency service organizations serving the Township of Alexandria: (i) the Quakertown Fire Company, Bloomsbury Hose Company No. 1, Milford Fire Company, Inc., Kingwood Township Fire Department, Pattenburg Volunteer Fire Company, Milford-Holland Rescue Squad, Pattenburg Rescue Squad and/or Kingwood Township First Aid/Rescue Squad; and who is faithfully and actually performing volunteer service in any of the aforementioned organizations.

EXEMPT RESIDENT OF ALEXANDRIA TOWNSHIP - a person whose primary place of residence is located within Alexandria Township as evidenced by his or her property Deed or a rental agreement and who, though use of documentation can demonstrate that he or she is an active volunteer member of (i) the Quakertown Fire Company, Bloomsbury Hose Company No. 1, Milford Fire Company, Inc., Kingwood Township Fire Department, Pattenburg Volunteer Fire Company, Milford-Holland Rescue Squad, Pattenburg Rescue Squad and/or Kingwood Township First Aid/Rescue Squad; or (ii) active military as demonstrated by an identification card or other legally recognized form of documentation; or (iii) a United States Veteran as defined by this Section.

PERSONAL USE AND BENEFIT - means for the non-commercial use and benefit of the person requesting a waiver pursuant to this Chapter only. The terms shall in no way include commercial uses or benefits that accrue due to commercial uses.

UNITED STATES VETERAN - an individual who (a) possesses a DD-214 form, or Active Military Identification Card, Reserve Identification Card, Dependent Identification Card, Retired Identification Card, Veteran Identification Card, Honorable Discharge Certificate and/or General Discharge Certificate and (b) satisfies any one or more of the following criteria:

(i) is currently serving in the United States Army, Navy, Air Force, Marines or Coast Guard or their reserve components, the Army National Guard or the Air National Guard; or

(ii) has served in the United States Army, Navy, Air Force, Marines or Coast Guard and has received a general discharge or higher; or

(iii) has served in any combination of United States Army, Navy, Air Force, Marines or Coast Guard or their reserve components, the Army National Guard or the Air National Guard and has received a general discharge or higher; or

(iv) A "veteran" as that term is defined pursuant to the laws of the State of New Jersey.

Sec. 96 -4. Fee Exemptions.

A. The fees for the following permits, approvals, licenses, certifications and copies shall be waived for all Exempt Residents of Alexandria Township as that term is defined in Section 96-3 of this Chapter, provided however, that said waiver shall only be for the Personal Use and Benefit of the individual receiving said waiver:

- (1) Vital Statistic Fees
 - (i) Certified copies of birth, marriage, civil union and domestic partnership certificates
 - (ii) Certified copies of death certificates
 - (iii) Marriage, remarriage, civil union, domestic partnership licenses
- (2) Certified list of names from current tax duplicates required in connection with notices required for hearing an application for development
- (3) Certified property owners list
- (4) Dog/cat license /registration
 - (i) Not spayed/neutered
 - (ii) Spayed, neutered
 - (iii) Duplicate license /registration tag
 - (iv) Renewal after 2/25, late fee
 - (v) Replacement license/registration tag
- (5) Driveway construction or alteration permit
 - (i) Permit application
- (6) Replacement Recycling Permit
- (7) Tax bills, photographs, duplicates
- (8) Zoning Permits
 - (i) For decks, fences, sheds, finished basements, interior renovations, oil tanks, A/C units and other accessory structures.

B. The following fees shall not be waived or otherwise exempted under this Article:

Any fee that is collected and paid to the State of New Jersey, Hunterdon County or any other governmental entity that is not the Township of Alexandria; Construction Code fees, public records request fees, returned check fees, soil log testing fees, subdivision fees, site plan fees or escrows for professional services.

C. This Article is not intended to in any way limit other statutory fee or license exemptions provided by law.

SECTION TWO. Severability. If any article, section, subsection or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other articles, sections, subsections or provisions of this Ordinance and, to this end, the provisions of this Ordinance are declared to be severable.

SECTION THREE. Repealer. All ordinances and resolutions or parts thereof which are inconsistent with this Ordinance are repealed.

SECTION FOUR. Renumbering. The articles, sections, subsections or provisions of this Ordinance may be renumbered as practical or reasonable for codification purposes.

SECTION FIVE. Effective Date.

This ordinance shall take effect immediately upon final adoption and publication according to law.

NEW BUSINESS:

- Resolution 2019-074 Awarding Contract for the Purchase of Rock Salt for the 2019/2020 Season

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-074.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION# 2019-074 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY
AWARDING CONTRACT FOR THE PURCHASE OF ROCK SALT FOR THE 2019/2020
SEASON**

WHEREAS, the County of Hunterdon Purchasing Department ("Hunterdon County") requested bids for rock salt to be provided to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2018-14 for the 2019/2020 season; and

WHEREAS, Alexandria Township Clerk Michele Bobrowski communicated Alexandria Township's intention to participate in this joint purchase arrangement to Hunterdon County by letter dated May 20, 2019; and

WHEREAS, the Township Committee of the Township of Alexandria hereby confirms its authorization of the joint agreement with Hunterdon County for the purchase of rock salt in accordance with N.J.S.A. 40A:11-10 and 11 et seq.; and

WHEREAS, Hunterdon County received and reviewed the bids for the rock salt and, at its July 2, 2019 Freeholder Meeting, the Hunterdon County Board of Chosen Freeholders awarded a master contract to Morton Salt to provide rock salt to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2018-14 for the 2019/2020 season at a contract price of \$50.59 per ton; and

WHEREAS, Alexandria Township anticipates that the aggregate purchase of rock

salt for the 2019/2020 season will exceed the bid threshold of \$17,500; and

WHEREAS, pursuant to N.J.S.A. 5:34-7.11, the governing body is required to award this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The contract for rock salt to be provided to Alexandria Township as part of the Hunterdon County Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2018-14 for the period from September 19, 2019 to September 18, 2020 is hereby awarded to Morton Salt, 444 West Lake Street, Suite 3000, Chicago, IL 60606 at the contract price of \$50.59 per ton.

2. Hunterdon County executed the master contract for this product on behalf of participating municipalities.

3. Copies of this Resolution shall be sent to the County of Hunterdon Purchasing Department and to Morton Salt.

- Resolution 2019-075 Release of Driveway Bond for B-7, L-15.10 CFA Alexandria Realty

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-075.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION # 2019 – 075 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING RELEASE OF A DRIVEWAY BOND FOR CFA ALEXANDRIA REALTY, B-7, LOT 15.10

WHEREAS, CFA Alexandria Realty filed correspondence with the Township of Alexandria ("Township") dated January 28, 2019 requesting the release of \$1000.00 for a driveway bond for B-7, L-15.10; and

WHEREAS, according to the Township's records, the total amount being held in escrow per the recommendation of the Township Engineer is \$1000.00; and

WHEREAS, the Township's Building Department issued a Certificate of Occupancy for B-7, L-15.10 on July 1, 2016. Township Engineer Decker made an inspection to the driveway and recommends the release of the driveway bond;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 10th day of July, 2019 as follows:

1. As of July 10th, 2019, the amount being held in escrow for a driveway bond for B-7, L-15.10 is \$1,000.00.
2. Township Engineer Decker has made an inspection to the driveway and recommends the release of the driveway bond.
3. The Chief Finance Officer has attached his signature certifying the availability of funds are available.
4. This Resolution shall take effect immediately.

- Resolution 2019-076 Declaring Certain Personal Property Not Needed for Public Use for the Township of Alexandria

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2019-076.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2019-076 DECLARING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE FOR THE TOWNSHIP OF ALEXANDRIA, HUNTERDON COUNTY, NEW JERSEY

WHEREAS, the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey has determined that the personal property described below is no longer needed for public use and no longer serves a useful municipal purpose:

2004 FORD F-550 XL Super Duty 4X4 With Dump Body, Plow and Spreader

65,968 Miles

6.0 Liter Power Stroke Turbo Diesel Engine

5 Speed Manual Transmission

4 Wheel Drive With Manual Locking Hubs

Limited Slip Rear Axle

Live Hydraulics Front and Rear

Engine Driven Hyd. Pump with Electric Clutch Control

Henderson Dump Body (Rust holes in right hand body interior)

Telescoping Hoist (Seals are leaking oil)

Plow

*9 FT. Western Snow Plow
Pro Plus Model- Quick Tach Drive-in Hook Up
Fully Hydraulic (No Electric)*

Spreader

*Swenson Tailgate Spreader with Spinner
SAG Model- Hydraulic Driven Gearbox
6" Double Flight Auger
CCW Rotation Spinner- Hydraulic Driven
Hydraulically Variable Auger and Spinner Cab Controls*

WHEREAS, the property described above does not exceed the bid threshold and the Township desires to dispose of said property by public sale; and

WHEREAS, the Township Committee desires to adopt this Resolution to express the intent to sell property no longer needed for public use in accordance with N.J.S.A. 40A:11-36.

NOW, THEREFORE, BE IT RESOLVED on this 10th day of July 2019 by the Mayor and Township Committee of the Township of Alexandria, Hunterdon County, New Jersey, that the property described above is no longer needed for public use and no longer serves a useful purpose and :

1. The Township Clerk Bobrowski and DPW Foreman Heiser are hereby authorized and directed to dispose of the following property by public sale:

***2004 FORD F-550 XL Super Duty 4X4 With Dump Body, Plow and
Spreader***

- A.) The proper Township officers are authorized and directed to sign vehicle titles as may be required in order to properly dispose of said property.
- B.) A minimum reserve of \$10,000.00 must be met for auction.
- C.) This Resolution shall take effect immediately.

ENGINEER'S REPORT:

Township Committee reviewed the attached Engineer Report prepared by Township Engineer Decker.

APPROVAL OF MINUTES:

- June 12, 2019 Township Meeting
- June 12, 2019 Executive Session
- June 26, 2019 Work Shop Meeting

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

Roll Call: Aye: Garay, Kiernan

Nay: None

Abstain: Pfefferle

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Resident Brad Patkochis noted he was disappointed in the presentation this evening from Turning Leaf Centers. Mr. Patkochis indicated that Turning Leaf Centers is looking for the same support in Franklin Township and they had a lot more particulars at that meeting.

Resident Linda Harris asked about the photos that are on display on the Township Website and how they can be updated. Township Administrator/Clerk Bobrowski noted that she and Deputy Clerk Houck are working on updating pictures for the website. Photos were obtained from Provost House to have some historical pictures of the Township on display. Ms. Harris was advised that if she had photos to supply as well pertaining to the OWLS that they can be added to the website as well.

CORRESPONDENCE/ANNOUNCEMENTS:

None

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. **(9:01 PM)**

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - ☐ A confidential or excluded matter under Federal or State Law or Court Rule.
 - ☐ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - ☐ A matter constituting an unwarranted invasion of an individual's privacy rights.
 - ☐ Collective Bargaining Agreement or negotiation of the Agreement.
 - ☐ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
 - ☐ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
 - ☒ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
 - Delaware River Tubing**
 - Penn East Pipeline Co. LLC v. Kroese, et. al.**
 - Clark v. Alexandria Township**
 - ☒ Matters falling within the attorney-client privilege.
 - Shared Service**
 - Latter House of Glory**
 - Beneduce Vineyards**
 - Hunterdon Humane**
 - ☒ Personnel matters involving a specific employee or officer of the Township.
 - Employee Evaluations**
 - Temporary Deputy/Violation Court Clerk**
 - ☐ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session (9:43 PM).

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to authorize Twp. Atty. Dragan to write a letter to the NJ DEP attaching Township Engineer Decker's letter and report in regards to Delaware River Tubing.

Roll Call: Aye: Garay, Kiernan

Nay: None

Abstain: Pfefferle

Motion Carried

BILL LIST:

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the July 10, 2019 bill list.

Roll Call: Aye: Garay, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

Mayor Garay noted that Township Planner Banisch will attend the July 24th Work Shop meeting to discuss the progress of the Special Events Ordinance.

The following matters were discussed in Executive Session:

- Delaware River Tubing (DRT)

Township Engineer Decker sent a letter to Guy DeSapio, Esq. (who represents DRT) advising of outstanding deficiencies of the site plan approval. The NJ DEP has revoked the concession permit for DRT and fining them daily for using State lands for dropping off and picking up tubers. Township Committee discussed sending a copy of the Township Engineer's letter and report dated July 10th to the NJ DEP advising of the Township's outstanding issues.

- Latter House of Glory

Building permits will be pulled for garage addition/renovation to determine the use that was put on the building permit and zoning application.

- Shared Services

Kingwood Mayor contacted Mayor Garay to discuss an opportunity to do a shared service with the Courts.

- Penn East

No Update

- Beneduce Vineyards

Township Attorney Dragan sent a letter to the Attorney for Beneduce Vineyards.

- Employee Evaluations

Employee evaluations were handed out to all employees.

- Hunterdon Humane

Residents have questioned the property tax exempt status of the shelter since the property has not been used as a shelter for a few years. The exempt status of property taxes is applied for every three years, ending for the shelter in 2019. If the shelter is to apply for property tax exemption, they will need to apply in 2020.

- Clark vs. Alexandria Township

The taxpayer's request for a 100% Veteran's Exemption was denied by the Court.

- Temporary Part-time Violation/Deputy Court Clerk

Comm. Kiernan will meet with the Holland Township Mayor and Frenchtown Boro Mayor to discuss the hiring of a temporary part-time clerk for the Court and do a mid-year review.

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 9:43 PM.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 9:43 PM.

Respectfully Submitted:

**Michele Bobrowski, CMC/RMC
Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of July 10, 2019 and certify that said Minutes were approved unanimously by the Township Committee on the 14th day of August 2019.

Michelle Garay, Mayor